This document contains information for all 2018 vendors of MainStrasse Village events. Please take the time to read this carefully. Should you have any questions, you may contact us at the office – (859) 491-0458 – or via email to chipadkins@mainstrasse.org. Thank you.

For All Vendors – Electrical Stuff

- We plan to have a new in-ground electrical infrastructure installed in the village before Maifest. In order to ensure that each booth has adequate electrical supply, there is a section in your contract where we require you to describe ALL electrical equipment you will be bringing, along with its maximum amperage load.
- If, after you have submitted your contract, you should need to add more equipment you must notify us via email or telephone as soon as possible, so that we may accommodate your needs. Keep in mind that notifying us when you check in to set up is not sufficient notice. The MSVA will not be responsible to accommodate you if you procrastinate this notification.
- During pre-festival inspections, we will be comparing your installed electrical equipment to what you listed on your contract. Any equipment not listed will be required to be disconnected and removed from your booth.
- After we and our electricians have reviewed your equipment list, we will determine the number of 20-amp circuits that you will need, and then discuss that determination with you. At that point, this will be all the electrical capacity which you will be given and will be all that the MSVA is responsible for supplying.
- The MSVA will be providing one outlet each for lighting (for all vendors) and fans (for food vendors). These outlets will be clearly marked and are not to be used for any other electrical purposes.
- While the MSVA will have electrical cords, each vendor should bring cords of a length of at least 25-feet to connect to our in-ground electrical boxes, which are spaced evenly throughout the festival grounds.
- We will be randomly inspecting electrical connections all weekend to ensure compliance with these rules. Infractions will be pointed out and must be corrected to our satisfaction immediately. Failure to do so will result in loss of security deposits, possible ejection from the festival for the remainder of the weekend, and/or risking future participation in our events.

For all Vendors – Other Items

- For safety and aesthetic reasons, no vendor may use any area outside their assigned space for any purpose. If Vendors need storage, prep or other space, they must request and pay for said additional space. Space in our urban-core event is limited and precious, and we will be adding new vendors this year. Plan and acquire what you need before you need it.
MainStrasse Village Association  
New & Important Items for 2018 Events  
Revised March 2, 2018

- All vendors will be required to have a professional looking sign hanging in their booths during the event. At a minimum, this signage will have the name of the business or individual, though it may contain other marketing information. All signs should be of a size to be easily read from the front of the booth and should be unobstructed at all times.
- All booths will be required to visibly display their assigned booth number sign at all times.
- Any vendor who is not open during event hours will forfeit their security deposit and will not be invited to future events. Exceptions to this rule will be granted on an as requested basis for extenuating circumstances but must be requested as soon as possible.

For Food Vendors

- All multi-item food vendors are subject to a maximum of 8 items per booth. All single-item food vendors are subject to ONLY 1 item, though that item may be sold in assorted sizes and/or flavors. **Note that combo plates, if you offer them, count against your 8 item limit.**
- The maximum price for any menu item will be $8. Consider limiting your portion size before asking us for any exceptions to this regulation. **Also, please note that this maximum price INCLUDES combo plates, if you decide to offer them.** Nothing on your menu, and nothing that you sell, may be more than the maximum of $8 per item. We will be strictly enforcing this rule and will be closely monitoring it all weekend.
- During our pre-inspection of food booths, we will be specifically looking for the appropriate tar paper/plastic ground covers in booths that cook with grease/oil. Booths without the appropriate ground covers will not be allowed to open until they remedy the situation to our satisfaction.